

**CCPS SCC MEETING MINUTES**  
**TUESDAY DEC 3, 2019 @ 6:30PM – 8:00PM**

1. WELCOME/REGRETS Angie F  
Voting members present: Angie F, Brandy W, Nancy G, Mary M, Nicole S, Jenn A, Brenda Y, Deann M, Christine CB, Nikole M, Janet M, Lisa K, Erin C  
Volunteer members present: Meagan E, Jenn F, Lacey R, Tara F  
Student rep(s) present: Addyson F  
Voting members absent: Janet M, Jenn F, Jenn A  
Volunteers members absent: Chantelle M, Gina M
  
2. AGENDA APPROVAL Angie F  
Motion: To approve agenda as presented.  
Moved by: Nikole M Seconded by: Christine CB CARRIED
  
3. REVIEW MINUTES FROM OCT 21, 2019 Angie F  
Motion: To accept minutes as presented.  
Moved by: Nikole M Seconded by: Christine CB CARRIED
  
4. REVIEW OF ACTION ITEMS FROM LAST MEETING Angie F – ALL COMPLETE  
-Nicole S/Lisa K to put together proposed budget  
-Brenda Y to gather funding requests, review, and send to Nicole S/Lisa K for review before the next SCC meeting  
-Mary M/Nicole S to get the Poinsettia order forms out
  
5. SCHOOL REPORT – Brenda Y

**Cartwright Central SCC - What's happening at CCPS?**

**November 2019**

In addition to our fabulous SCC events

- ✪ Hot Lunch Fundraiser
- ✪ SCC Rib Dinner
- ✪ Mom's Pantry Fundraiser
- ✪ Poinsettia Fundraiser

CCPS had...

- ✪ New 1<sup>st</sup> All Digital CCPS Newsletter went out: A Special Edition showcasing what's happening at CCPS
- ✪ Secretary is working with tech at the board office to update our website. They are working out the details to upload newsletters and SCC minutes correctly.
- ✪ Nov Staff meeting – pinpointing our gaps across the grades and the corresponding interventions
- ✪ MADD presentation for the junior students
- ✪ Intermediate Student Immunization Clinics
- ✪ Remembrance Day ceremony
- ✪ Volley ball for Juniors and intermediate boys and girls finished up
- ✪ Lunch Monitors, Office Helpers, Kindergarten helpers, Tech crew, Announcement Team and Recycling Crew all working hard
- ✪ Report cards prepared and sent home
- ✪ Interviews scheduled on line – Evening and daytime interviews went well
- ✪ Superintendent visit went well. She was pleased with the look and feel of the school and the classroom activities. She interacted with the students asking them about their learning.
- ✪ Kindness Dog visited all the classrooms
- ✪ Power of One presentation on Bullying awareness
- ✪ Held our School Self-Assessment
  - Working on finding ways for students to know they matter at school
  - Composed a plan to build on student voice & targeted interventions
  - We are exploring incorporating feedback, student voice and tech through FLIPGRID
- ✪ School ordered 12 new Chromebooks
- ✪ Educational Support Worker Recognition Day
- ✪ Grade 8s visited the High School as part of their transition to High School plans

-SCC Ignite Learning Worksheet completed

6. STUDENT REPORT – Addy F

Junior VB started, Christmas Concert Tryouts, Thursday December 12

Snuggle up and read December

Power of one assembly done

7. FINANCIAL REPORT/FINANCIAL COMMITTEE RECOMMENDATIONS – Nicole S/Lisa K

Motion: To accept financial report as presented.

Moved by: Nikole M                      Seconded by: Christine CB      CARRIED

8. FUNDING REQUESTS

Brenda Y

-Sound Board/New Microphones - \$1,500 - how soon can we get it?

- Makedo Building Equipment – up to \$235 – a great kit – supports the strategic plan, primary junior
  - Soft Balls/Hoops Kindergarten - \$203 – two teachers had requested this, nothing out there – very entertaining for JK and SK
  - Bus & Ribbons for Track & Field - \$390 – 4-8 to go to civic 1-5<sup>th</sup> place, may need to increase as bus quote is low
  - Team Entry Fees - Up to \$500 - grade 6,7,8 key piece is entry fee, some concerns about paying for a supply teacher
  - Merit Awards for Junior Division -up to \$250 – Stickers and metals for Juniors academic, citizenship and
  - Graduation Awards – up to \$750
  - Headphones - \$101.67 – SER Classroom
  - Agendas - \$1,500 – Deferred to next year's budget, table until spring
  - Bee Bags - \$250 – Deferred to next year budget, table until spring
  - Trumpet and baritone - \$1,215.00 – two of each - we have a band - lots of time
  - Ukulele - 15 would make a class set \$34.00 each, \$515.00 total
- Total of all items would be = \$5,634

Motion: To approve all funding requests.

Moved by: Brandy W                      Seconded by: Nikole M                      CARRIED

A recommendation was made to look into purchasing school clothing for Grade 8's and for JKS coming into the school especially in the future (ie. possibly sweaters, and T shirts for the JKs and the Grade 8 up to \$2,500.00 -Table this for this spring  
 Potentially - 48 small T-shirts would be approximately \$576, \$12.00 per shirt, have Jen A check with Hunter Sports. Erin to bring samples & check with her supplier as well. Grade 8's would need approximately 30 hoodies, possible other items? – ie. sunglasses, scrunchies, water bottles. Talk to Wayne as well about a customized shirt.  
 Brandy W to check on swag, Deanne M to check with her supplier as well

Playground Discussion - Need to commit a set amount to the playground.

Motion to top up the playground reserve to \$30,000.00 by adding \$10,671.42 to the existing amount.

Moved by: Brandy W                      Seconded by: Erin C                      CARRIED

9. SUB-COMMITTEE SIGN UP/REPORTS

- i. PLAYGROUND EQUIPMENT FUNDRAISER – Janet M

SCHOOL CLOTHING – Jenn A – first order completed Oct 11<sup>th</sup>, Pre-Christmas Order & Spring Orders are Planned Due by December 6<sup>th</sup> Last minute Christmas shopping

- ii. SCC BBQ & FUNDRAISER – Angie F – nothing to report
- iii. HOT LUNCH FUNDRAISER – Nikole M
  - orders are being done monthly, only School Cash online sales, no late orders accepted
  - 2 agenda label reminders, School Cash online reminders, no paper reminders
  - Going smoothly so far.
- iv. TAKE OUT DINNER – Janet M
  - going ahead with spring dinner on May 6, 2020 - Chicken in Spring, Ribs in fall
- v. MOM’S PANTRY– Nikole M
  - Made \$950.00, going to check with Nursery school on timing/plans for next year because they did same fundraiser the month before us
- vi. APPLES & VEGGIE BASKETS – Nancy G – nothing to report
- vii. POINSETTIA SALES – Nicole S/Mary M - Made \$750.00, everything went well
- viii. PRO-GRANT – still working on this – ideas needed
  - Working on what will get approved? We definitely will need more than one school working together. Possibly work with the high school?
- ix. FUN FAIR – Thurs June 11, 2020 – nothing to report

10. NEW BUSINESS Angie F

11. REVIEW OF ACTION ITEMS FROM TONIGHT’S MEETING Nancy G/Janet M

- Jen A to check with Hunter Sports about t-shirts & hoodies
- Brandy W to check on swag items
- Deanne M to check with her supplier as well for pricing on shirts and water bottles
- Need to work on Pro-Grant ideas - Need to find out if we can get Port Perry High School involved?

12. AGENDA ITEMS FOR NEXT MEETING Angie F

13. ADJOURNMENT Angie F

UPCOMING SCC MEETING DATES:

Committee Meetings on your own in January if needed - welcome to use the school

**Meeting 4** – February 3<sup>rd</sup>, 6:30 pm

Committee Meetings on your own in March if needed – welcome to use the school

**Meeting 5** – April 7<sup>th</sup>, 6:30 pm

Committee Meetings on your own in March if needed – welcome to use the school

**Meeting 6** – June 15<sup>th</sup>, 6:30 pm

UPCOMING IMPORTANT DATES:

Regional SCC Meeting #2 - TBA